

Local 2887

Minutes – General Meeting 6/22/2016
Edison's

This was the second quarter General Membership meeting of AFSCME Local 2887 for 2016. The meeting was called to order on Wednesday, June 22, 2016 at 5:15 p.m. by Anne Hunter, President with 17 present.

Attendees:

Pam Cunningham, Vicki Daggett, Gail Erb, Sherie Gottlob, Alicia Graham, Tracy Hancock, Anne Hunter, Lori Huntley, Barbara Jatcko, Linda Jaworski-Moiles, Janice Kolkovich, Ed LaPorte, Calandra Mitchel, Ellen Misenheimer, Kathleen Stipe, Vickie Sumner, Therese Svehla, Tracy Wall

Review of Agenda:

Anne Hunter distributed agendas for the meeting.

Approval of Minutes:

Minutes were reviewed and a motion was made to approve by Janice Kolkovich and seconded by Vickie Sumner.

Introductions: Everyone introduced themselves.

Staff Representative Report:

Ed LaPorte from Council 31 reported about negotiations on the state level – Council 31 has been tasked with doing trainings to get presidents of locals up to speed on doing one on ones. Governor Rauner has petitioned the labor board to declare impasse. The Union and Administration went before a judge. Over one million dollars has been spent by the union to work towards resolution. A determination will be made in July. Last best and final offer could come in July or August from the Governor's office. Rauner may request payment retroactively on insurance changes which will greatly impact union members.

A community outreach program will ramp up to work towards resolution – threats exist if the situation is not resolved and impasse is declared.

Reports of Officers

President Report – Anne Hunter

Anne Hunter reported that the Edwardsville campus has made some temporary changes with split department coverage through December 2016. Miscommunications need to be clarified between the union and Human Resources to insure that these temporary changes are not interpreted as permanent by the departments.

Adelmo Marchiori will be leaving Human Resources and negotiations with the union will now be with Sherie Senkfor until a replacement is hired.

Elections for Officers and other leadership positions will be held in September – nominations and volunteers are requested.

Secretary – Lori Huntley

Open positions have been uploaded to the local's Facebook page.

Treasurer – Sherie Gottlob

A review of the financials were distributed and discussed. A request for a file tub was made. A motion was made by Sherie to spend \$30.00 or less on a filing system for the treasury items. Seconded by Vickie Sumner – passed unanimously.

Trustee – Janice Kolkovich

A review of the checks and balances provided by the trustee position was discussed.

Reports of Committees

PEOPLE –

The upcoming International Convention was discussed. Local 2887 will not be sending any representatives, but it was recommended by Ed LaPorte that another local take our votes. A motion was made by Lori Huntley and seconded by Linda Jaworski-Moies to have another local present our votes at the meeting. Passed unanimously.

Solidarity Committee – Vicki Sumner

A drawing was done and Dana Brown won a gift certificate.

Steward Committee –

Linda Eilerman from the Bursar's office was appointed to the vacant Steward position. Anne Hunter recommended that binders be purchased and built for new board members and steward's information. Lori Huntley made a motion to approve up to \$150.00 to purchase supplies for new binders seconded by Vicki Daggett – passed unanimously.

Easy resolutions have been made for any issues that have been brought to the union.

Pre-Negotiation Committee –

The pre-negotiation committee will put together a Survey Monkey questionnaire for the union membership. Linda Jaworski-Moiles wondered if language can be added to the contract to allow members to offer unused sick/vacation time to members in need that may have exhausted their own time.

Chancellor Hansen mentioned that he is hopeful the new chancellor will work towards implementing competitive raises for employees.

Election Committee:

Pam Cunningham has agreed to act as chair for the upcoming election committee. A motion was made to approve up to \$200.00 for the mandatory mailing required. Lori Huntley moved to approve seconded by Sherie Gottlob and Vicki Daggett. Lori volunteered to assist with the mailing.

Old Business:

None

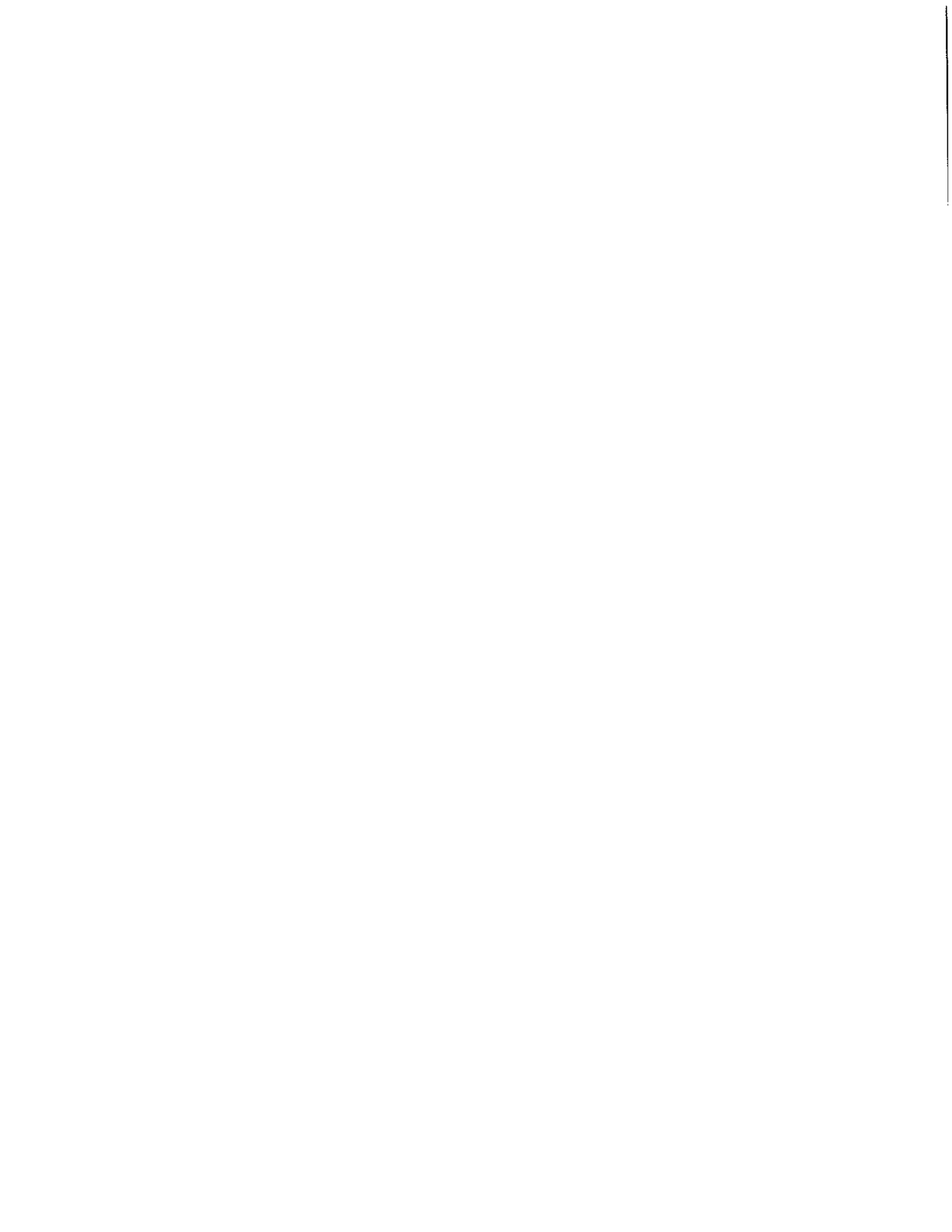
New Business:

The next General Meeting will be held on September 22nd at Edison's.

A motion was made to adjourn the meeting at 6:35 p.m. by Pam Cunningham and seconded by Sherie Gottlob.

Respectfully submitted –

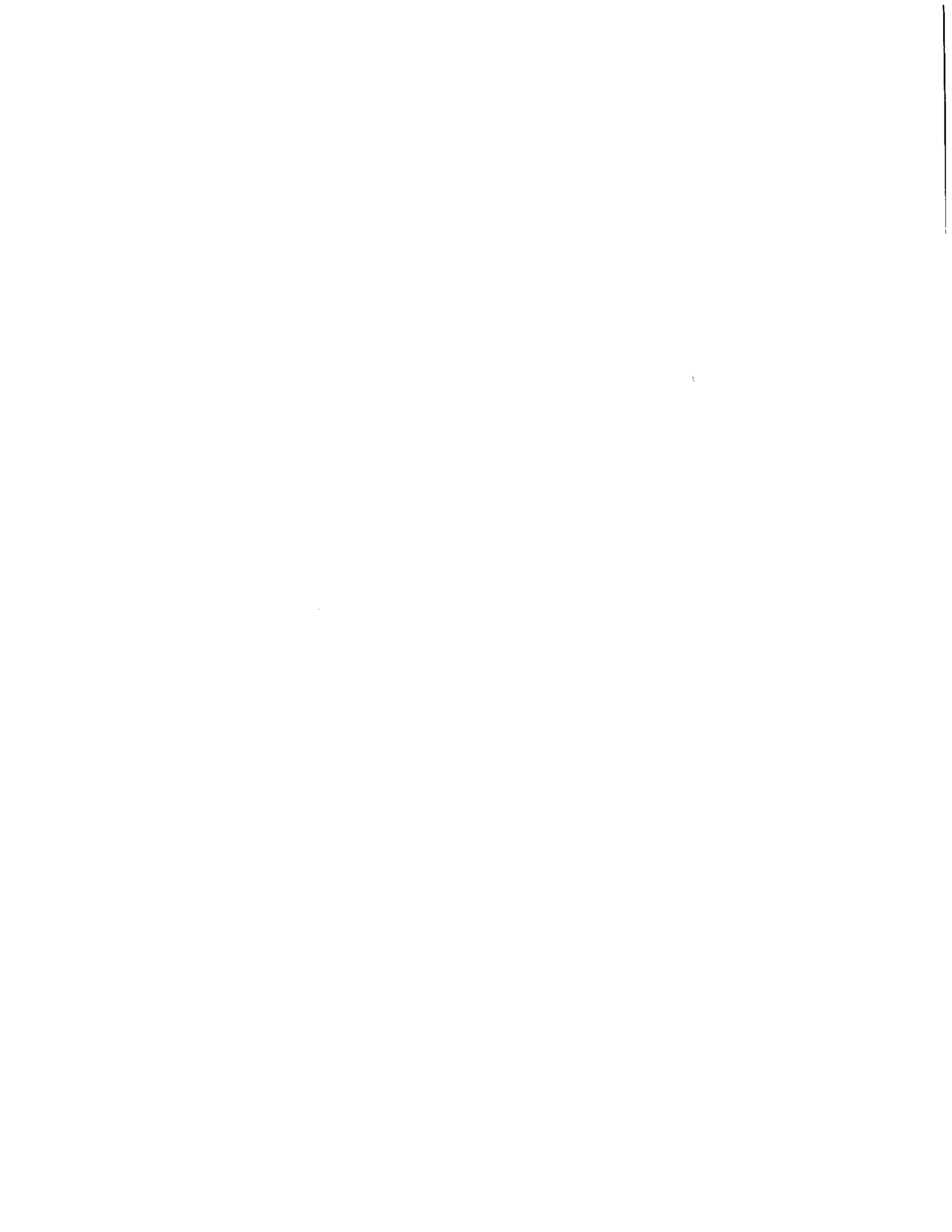
Lori Huntley



AFSCME Local 2887
General Meeting
22 June 2016

AGENDA

1. Call to Order
2. Approval of Minutes
3. Introductions
4. Staff Representative Report
5. Reports of Officers
 - a. President's Report
 - b. Secretary's Report
 - c. Treasurer's Report
 - d. Trustee's Report
6. Reports of Committees
 - a. PEOPLE Committee Report
 - b. Solidarity Committee Report
 - c. Steward Committee Report
 - i. Action Item: Request Spending for Supplies
 - d. Pre-Negotiation Committee
 - e. Election Committee
 - i. Action Item: Approve Spending for Mailing Supplies
7. Old Business
8. New Business
 - a. Date for September General Meeting
9. Announcements & Discussion
 - a. Office Hours @ the MUC
 - b. Save the Date: Wednesday, October 12 – SIUE Employee Banquet
 - c. Staff Senate Scholarship – Deadline July 24
10. Adjourn





"I promise and pledge that I will perform faithfully and with honor the duties of the office which I now assume in the American Federation of State, County and Municipal Employees. I pledge to fight for a society where all workers can seek economic and social justice through participation in their union and our democracy. I will work for these goals by organizing unorganized workers, mobilizing workers to participate in the political process and fighting to gain and defend the best possible working standards through contracts and legislation. I acknowledge that it is a privilege to serve in this office, and I promise that I will deliver to my successor in office all books, papers and other property of this union which are in my possession at the close of my official term." -Oath of Office for AFSCME Local Officers

Regular elections for Officers and Stewards are held in September in even-numbered years. Nominations are made at a regular or special meeting of the Local. At least fifteen days' notice shall be given to the membership prior to the nomination meeting. To be eligible for office, a member must be in good standing for six months immediately preceding the election.

Summary of Duties of Local Officers

The President:

- Presides over all membership and Executive Board meetings;
- Is a member of all Local committees, except the Election Committee;
- Counter-signs checks drawn against the Local's funds, ensuring compliance with the AFSCME Financial Standards Code;
- Appoints all the Local's committees, subject to Executive Board's approval;
- Periodically reports to the membership on the "state of the Local";
- Acts as spokesperson of the Local;
- Initiates appropriate actions to maintain the financial stability of the Local;
- Reviews financial reports submitted to the membership, Executive Board, and the International Union;
- Determines that all required governmental reports are filed on a timely basis.
- Obtains membership information from Human Resources and keeps an updated record of the membership;
- Oversees management of the Local website and ListServ;
- Coordinates with Council 31 in advancing union initiatives and goals;
- Attends and serves as a voting delegate to conferences of the International Union and Council 31.

The Vice-President:

- Assists the President;
- Presides at meetings and performs other duties of the President when the President is unable to do so;
- Serves as the Chief Steward and oversees the Steward Committee;
- Presides at disciplinary and grievance hearings;
- Reports to the membership and Executive Board about campus-specific issues and news.
- Attends and serves as a voting delegate to conferences of the International Union and Council 31 in the event the president is unable to attend.

The Treasurer:

- Receives and deposits in a bank all of the Local's money;
- Prepares and co-signs checks for the Local's expenditures;
- Prepares a written monthly statement of the Local's financial transactions;
- Acts as custodian of the Local's property;
- Gives a surety bond through the International Union;
- Submits any required financial reports to the International Union;
- Works with the Local's accountant to resolve tax issues and ensure required reporting is completed;
- Maintains financial records of the Local;
- Files the Local Union Annual Financial Report (LUAFR) with the International Union;
- Makes records available to and assists Trustees in completing required audits;
- Conducts the fiscal affairs of the Local in a responsible manner.

The Secretary:

- Keeps a record/minutes of membership and Executive Board meetings;
- Uses Robert's Rules of Order to ensure that Local meetings are conducted properly;
- Ensures that the minutes of meetings are sent to the appropriate bodies in a timely manner;
- Handles the Local's official correspondence;
- Maintains registration and correspondence records for the Local;
- Assists in updating the Local website and Facebook page and serves as Chair of the Communications Committee;
- Ensures completion of a newsletter to the membership at least semi-annually;
- Monitors employment listings and assists in position tracking for the Local.

The Executive Board Members (including above officers):

- Governs the Local except when membership meetings are in session;
- Makes decisions on policies, aims, and means of accomplishing the purposes of the Local when not provided for in the constitution or by membership action;
- Meets monthly (currently the second Tuesday at 5pm) and at a call of the President or a majority of the Executive Board;
- Approves appointments to the Local's standing and special committees;
- Serves on Local committees.

The Trustees:

- Attends all Executive Board meetings as observers to ensure that rules and standards are followed;
- Audits the Local's finances and reports the audit results to the membership;
- Determines that the AFSCME Financial Standards Code is upheld by the Local;
- Confirms that all governmental and International Union reports are filed on a timely basis.

The Stewards:

- Serve as a resource for Members, educate and mentor new Members, and answer questions about the contract;
- Identify issues that matter to members across departments and plan for collective actions;
- Act as Member Action Team (MAT) Captains;
- Investigate issues and potential grievances as well as serve as a union representative in disciplinary or similar meetings;
- Attend meetings of the Steward Committee;
- May hold other Officer positions.

The PEOPLE Chair:

- Presides over all meetings of the PEOPLE Committee and ensures meetings are held in accordance with the PEOPLE Committee Operating Papers;
- Reports to the Executive Board on a monthly basis and to the membership quarterly;
- Implements political, legislative, and fundraising programs for the Local;
- Participates in Local, Regional, and State political activities that are relevant to the needs of AFSCME members;
- Educates and informs the membership of political and legislative issues;
- Attends meetings of the State Universities Annuitants Association (SUAA) or designates an alternate representative;
- Attends and serves as a voting delegate to AFSCME Legislative and PEOPLE Conferences.
- May hold other Officer positions.

The Solidarity Committee Chair:

- Presides over all meetings of the Solidarity Committee and ensures meetings are held in accordance with the Solidarity Committee Operating Papers;
- Promotes unity within the Local and the larger labor movement, encouraging participation and membership;
- Organizes Local events and meetings, including fundraising efforts and community outreach;
- Reports to the Executive Board on a monthly basis and to the membership quarterly;
- Attends the Greater Madison County Federation of Labor (GMCFL) AFL-CIO Meetings monthly or designates an alternate representative.
- May hold other Officer positions.

AFSCME Local 2887
Treasurer's Report -
May 2016

Balance on hand 4/30/16 9,797.71

INCOME:		Notes
Rebates deposited for May	848.40	
Total Income	848.40	

EXPENSES:

Administrative

220.80 regular monthly payroll
176.54 lost wages for A.Hunter for Springfield rally day 5/18
80.96 lost wages for J. Morris for Springfield rally day 5/18

Payroll Taxes

11.25 Illinois Department of Revenue, May State w/h

Meetings / Misc.

5.00 Bounty to Jennifer Brown
35.00 Campus box payment
13.05 reimb to A. Hunter for employee orientation meeting
Total Expenses 542.60

Balance on hand 5/31/16 10,103.51

Treasurer Signature:

Date:

Sherril Goetz

June 22, 2016

