

AFSCME Local 2887
Executive Board Meeting – January 13, 2015

The regular meeting of the AFSCME Local 2887 Executive Board was called to order on Thursday January 13, 2015 at 5:11 p.m. at SIUe Lovejoy Library, room 2017 by Anne Hunter, President.

Executive Board and Trustee Members Present – Anna Broadfoot, Vicki Daggett, Sherie Gottlob, Marlee Graser, Anne Hunter, Lori Huntley

Absent – Diane Schilling – Executive Board Member, Vickie Sumner – Executive Board Member

Review of Agenda

Approval of Minutes – Minutes were reviewed and a motion was made to approve by Anna Broadfoot and seconded by Sherie Gottlob.

Reports of Officers

President Report – Anne Hunter

Human Resources has been contacted to provide the most updated Seniority List. This list can be requested every 3 months.

The Local intends to file a grievance with the University because the union is not receiving the Board of Trustees minutes in a timely fashion.

The Executive Board is doing everything “by the books” regarding Union report filing, treasurer reports and tax preparation. Local 2887 is back on track with reports.

The president noted that there has been an issue with the union list-serve and that e-mails are not going through. IT has been contacted to resolve this issue.

A meeting with Human Resources regarding labor management will be set up at the end of January.

Vice President Report – Anna Broadfoot

The Human Resource Staff changes previously reported are not going to take place. Adelmo is not leaving the university as previously thought. Tony Martin will be taking over some of the financial issues dealing with the union.

It was reported that the East St. Louis Campus disciplinary numbers are lower than in previous months. The Union will no longer be working through Shrylene Langston for East St. Louis disciplinary issues; all issues will be handled through HR. A Community Worker Meeting will be coordinated with Jessie Dixon the new Executive Director of the East St. Louis Campus.

It was suggested that “Survey Monkey” be opened to get the temperature about the union through a series of questions to be determined. Lori moved that Survey Monkey be opened and Vicki Daggett seconded.

Secretary Report – Lori Huntley

Anne Hunter has been working on the newsletter template and will turn it over to Lori as soon as it is complete – moving forward Lori will “plug in” the new editions. There are no current positions available to be loaded onto the AFSCME 2887 Facebook page.

Treasurer Report – Sherie Gottlob

Sherie distributed the financial information to be included with the minutes. Sherie requested a motion be made to reimburse Anne Hunter \$144.37 for the cost of the Web domain. Lori made the motion and Anna Broadfoot seconded. Motion carried and a check was given to Anne Hunter.

Reports of Committees**PEOPLE Report – Anne Hunter**

The PEOPLE Chair is currently vacant. This position needs to be filled as soon as possible to focus heavily on membership. There will be a Council 31 Legislative Conference at the Capital in Springfield on January 23rd and 24th. Anne Hunter and Anna Broadfoot will attend. Anne Hunter recommended that the PEOPLE committee meet every other month beginning on Wednesday February 18th over lunch.

Solidarity Committee – Anne Hunter

The Solidarity Committee Chair is currently vacant. A Solidarity Committee Meeting is scheduled for January 22nd at 11:30 in the Library – Room 2017. A new employee orientation is scheduled for January 27th at 10:00 a.m. Anne Hunter has contacted all eligible new employees with the details.

Steward Committee – Anna Broadfoot

Marlee Graser is scheduled to attend the next Steward Training in Alton on February 4th and 5th. A motion was made by Sherie Gottlob to reimburse Marlee for mileage and lost wages for this training. Motion was seconded by Vicki Daggett and the motion passed. The next Steward Meeting on campus is scheduled for February 12th at noon in the cafeteria.

Old Business:

The revision for the constitution was discussed and will be revisited at the next meeting. The approval of any changes will take place at the next General Meeting.

New Business:

Vicki Daggett’s position with the University Park will be affected when Facilities Management takes over management of that building beginning on March 1st. Vicki will not lose her job but her position will be changed and she may be loaned out to other areas of the University.

The Treasurer distributed a budget form for review – please contact her by e-mail with any suggested revisions.

Meeting adjourned at 6:30 p.m.

Respectfully submitted by Lori Huntley, Secretary.

AFSCME Local 2887

Treasurer Report

for the Month of December 2014

| | | | |
|---------------------------------------|-----------------------------|----------------|------------|
| <i>SIU Credit Union Working Accts</i> | Balance on hand SIU CU Ckg | (End of 11/30) | \$2,481.51 |
| | Balance on hand SIU CU Svgs | (End of 11/30) | \$4,469.75 |

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|---------------------------------|----------------|------------|---------------|
| INCOME: SIU CU | <u>Monthly</u> | <u>YTD</u> | <u>Budget</u> |
| Rebates (deposited into SIU CU) | 915.75 | | \$915.75 |

Expenses: SIU CU

SIU CU operating account:

| | | |
|-----------------------------------|----------------------|--------|
| 12/1/2014 Transfer to BoE account | for December payroll | 300.00 |
| 12/2/2014 Susan Young, CPA | Invoice 20528 | 103.50 |
| 12/2/2014 Anna Broadfoot | Mileage reimb | 53.76 |
| 12/5/2014 AFSCME | surety bond | 26.00 |

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|------------------------------|--------|-------------------|
| Total Expenses SIU CU | 483.26 | <u>(\$483.26)</u> |
|------------------------------|--------|-------------------|

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| BALANCE ON HAND: SIU CU ckg 12/31/14 | \$2,914.00 |
| BALANCE ON HAND: SIU CU svgs 12/31/14 | \$4,469.75 |

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|--|----------------------|----------------|-------------|
| <i>Bank of Edwardsville Payroll Acct</i> | Balance on hand BoE: | (End of 11/30) | \$ (340.44) |
|--|----------------------|----------------|-------------|

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|---|----------------|------------|---------------|
| INCOME: Bank of Edwardsville | <u>Monthly</u> | <u>YTD</u> | <u>Budget</u> |
| Adjustment: BoE returned levy check 1731 | 581.80 | | |
| Transfer from SIU CU for December payroll | 300.00 | | |
| Total Adjustments | 881.80 | | \$881.80 |

EXPENSES:

Bank of Edwardsville payroll account:

| | | |
|--------------------------|------------------------------|--------|
| 12/1/2014 Anne Hunter | December payroll | 54.26 |
| 12/1/2014 Anna Broadfoot | December payroll | 54.26 |
| 12/1/2014 Lori Huntley | December payroll | 54.26 |
| 12/1/2014 Sherie Gottlob | December payroll | 54.26 |
| 12/2/2014 Anna Broadfoot | Lost wages-Pres trng | 159.17 |
| 12/11/2014 US Treasury | residual taxes due from 2013 | 32.37 |
| 12/11/2014 US Treasury | residual taxes due from 2012 | 35.73 |

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|---------------------------|--------|-------------------|
| Total Expenses BoE | 444.31 | <u>(\$444.31)</u> |
|---------------------------|--------|-------------------|

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|--------------------------------------|----------------|
| BALANCE ON HAND: BoE 12/31/14 | \$97.05 |
|--------------------------------------|----------------|

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| Recap all accounts | Balance on hand Nov 30 | 6,610.82 |
| | Income/Adjustments Dec | 1,797.55 |
| | Expenses December | -927.57 |

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|--|-----------------|-------------------|
| TOTAL BALANCE ON HAND: 12/31/14 | <u>7,480.80</u> | \$7,480.80 |
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Treasurer Signature: Sherie Gottlob
 Date: Jan 13, 2015

President Signature: Anna Broadfoot
 Date: 1/13/15

